



Croatian Presidency of the
Council of the European Union
PARLIAMENTARY DIMENSION

Extraordinary Meeting of the Chairpersons of COSAC

16 June 2020

via videoconference

Technical information

(as of 29 May 2020)

**Croatian Presidency of the Council of the
European Union**

The Croatian Presidency of the Council of the EU is pleased to host the Extraordinary Meeting of Chairpersons of COSAC on 16 June 2020, via videoconference. The information provided in this note may be subject to change and will be updated accordingly if and as necessary.

1. Videoconference platform

The Extraordinary Meeting of the Chairpersons of COSAC will be held through the [Cisco Webex](#) platform. The platform allows participants to join the meeting remotely on a variety of devices, either via installed application or via browser. Neither of the options requires having a user account on the platform.

It is highly recommended to use a wired Internet connection to participate in the meeting.

2. Registration

Each National Parliament/Chamber of EU Member States and the European Parliament, as well as the Parliament of the UK (treated as a member of COSAC during the transitional period), is invited to register two members, while each National Parliament/Chamber of observers and special guests is invited to register one of their members to participate in the video conferential Extraordinary Meeting of the Chairpersons of COSAC. Members of the COSAC Secretariat are invited to register individually, as are one representative from the European Commission and one from the Council of the European Union.

Registrations are submitted by sending attached registration form to the e-mail address cosac@parleu2020.sabor.hr before 12.00hrs CEST on Wednesday, 10 June 2020. Data required to access the videoconference will be subsequently delivered to provided e-mail addresses of participants, in good time before the beginning of the meeting.

3. Participation and taking the floor

Only members of Parliaments/Chambers will be granted full access to the videoconference and will be treated as potential speakers. Delegation staff who cannot be with their members at their respective locations are invited to follow the meeting via live video stream, which will be made available on the [YouTube channel](#) of the Parliamentary dimension of the Croatian EU Council Presidency. In case that two members of same Parliament/Chamber plan to join the videoconference from a single location, using a single access point, please indicate so in the registration form.

In order to facilitate moderating of the videoconference and to make the best use of the limited time-frame, delegates are kindly asked to indicate in the registration form the intention to take floor during the videoconference. Parliaments/Chambers participating in the videoconference with two members are encouraged to agree on only one of the members speaking at each of the two panels.

Speakers list will be assembled in advance, based on the order in which the registration forms are received and speaking time will be allocated in accordance with the number of requests for the floor. Precedence will be given to representatives of Parliaments/Chambers of the members of COSAC. Due to extraordinary circumstances, observers and special guests may

only be given the floor on an exceptional basis, if time permits and after all interested members of COSAC have taken the floor.

4. Language regime

As agreed within the Presidential Troika of COSAC, the video conferential Extraordinary Meeting of the Chairpersons of COSAC will be held in English and French as working languages, without interpretation. Delegates requiring interpretation for either of the two languages are kindly asked to make their own arrangements (i.e. by having an interpreter present at their location, providing individual interpretation for delegate or delegation in question).

All interventions by delegates taking the floor are to be in English or French.

5. Conference documents

Documents will be delivered to delegations by e-mail ahead of the videoconference and will be made available on parleu2020.sabor.hr .

6. Contacts:

Croatian Parliament / European Affairs Committee

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